



La Moye Primary School

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Headteacher: Mr. John Baudains

Thursday 4th June 2020

Dear Year 6 parents,

We have now completed our planning for the reopening of the school to Year 6. As you can imagine this is a detailed process to ensure that our provision is effective, but most of all safe. This plan and our school arrangements have been inspected by the Education Department and signed off. We hope you are looking forward to your children returning to school- we certainly are!

In this letter I will explain some of the plans we have in place to ensure the safety of your children and also what you and your children can expect when they come back to school. More details will be added to our website for you and your child to read. If you have any questions, please do contact us at school.

What is going to happen when my child comes to school?

- 2metre social distancing will be in place at all times- in the classroom, in the playground etc.
- The children will be grouped into a 'bubble' which they will stay with throughout the day. These will be called 1, 2, 3 or 4. They will not mix with another bubble at any time. This is to support contact tracing in the event of someone coming down with Coronavirus.
- We are planning for 4 bubbles of no more than 12 children each. Roughly speaking, 2 will be Mr. Steigenberger's class, and 2 will be Mr. Walters' class.
- Each bubble will have their own classroom to use, allocated toilets, a dedicated 'route' through school, separate play space etc.
- Year 6 will be based in the upstairs classrooms. We will be using both Y6 classrooms and both Y4 classrooms to house them.
- Each bubble will have a teacher, although these will be swapped through the week to ensure each bubble will have access to their own class teacher (Mr. W or Mr. S) for some of the week. We are very grateful to other teachers in school for supporting the teaching of Year 6.
- Our two Year 6 teachers will be planning all of the learning across the bubbles, so there will be a consistent approach to learning for all children. The bubbles will be next door to each other and so will communicate throughout.
- Key worker support will be in place where needed, and our ELSAs will have time in Year 6 as needed to support any children that need it.

How will we ensure 2m social distancing and minimise the chance of infection spread?

- Children will be sat 2m apart at all times in the classroom.
- They will have their own allocated desk/chair, tray and resources.
- They will not be sharing any resources, including books and stationery. They will be encouraged to bring their own pencil case.
- They will keep their lunchbox and bag at their table.
- Children should wear their own clothes. Sensible, comfortable clothing suitable for outside play and activities. Each child should also bring a pair of trainers to change into if needed. This will enable you to wash their clothes each day.
- PE kit to be worn on Tuesdays and Thursdays as normal. PE will be outside.
- Break and lunch will be staggered. The children will eat their lunch at their own table.
- Unfortunately we will not be able to use the library, computer areas or outside play equipment. These areas will be taped off.
- Staff will not be able to work closely with the children- they will mark work as a class, or check books when the children are out at playtime.
- Each bubble will have their own football and a small selection of playground toys, which will be cleaned before and after use.

- Signage around school will show the number of people in a certain room (e.g 1 in toilets).
- In the toilets, middle cubicles will be taped off, urinals will be closed. Each bubble will be assigned a cubicle to use.
- Interior doors around school will be wedged open so that handles do not need to be touched.

How will we ensure all areas are cleaned well?

- We have a comprehensive cleaning strategy in place, with an onsite cleaner in school during the day.
- Toilets and touch points (e.g. light switches, rails, handles) will be cleaned hourly throughout the school day.
- Sanitiser, wipes and tissues will be provided in every class, and tie handle bags to dispose of tissues.
- Handwashing will continue to be promoted and new posters will be by every sink to explain the process. As a MINIMUM, children will wash hands on arrival, before break, after break, before lunch, after lunch, before end of day.

What about visitors to school and drop off/pick up times?

- Whilst we always pride ourselves on having an 'open-door policy' at the moment this policy has to look a little different!
- The school office will be relocated to the very front of the building.
- Visitors will only be allowed in the front porch area.
- There will be sanitiser to use on arrival.
- The sign in books will be located in this area, and there will also be a 'post box' for you to leave letters etc.
- Mrs Paine or Mrs Houiellebecq will be managing access to the building for visitors from this point and will sign people in. In order to support contact tracing arrangements, they will also ask for and record your telephone number.
- During this period we will be discouraging parents from visiting school- where possible please phone school with your questions, or send an email.
- We will have a 'one in one out' policy on people accessing the front door.
- Unless there are exceptional reasons, you will not be allowed into any other area of the school.
- If you are dropping off or picking up children from school please ensure you respect 2metre physical distancing with other parents and staff at all times. There will be signage in the playground to remind people of this.
- Please ensure you drop children in the playground- do not come into the building with your child at any time. If you need to speak to someone, please come around to the front of the school and speak to the office team.
- The car park barrier continues to operate as normal and parents will need to park at Les Creux if they are dropping off after 8:15am and collecting before 3:30pm.

What if my child is ill?

- If your child has any symptoms that could be associated with Covid-19, they MUST NOT come to school. You should phone the helpline where they will most likely be offered a swab test.
- Once the test comes back, if it is positive you must follow the advice, which will likely be to self-isolate your whole family for 14 days or until you are all symptom free. If it is negative, then the helpline staff will advise what to do.
- During this period, if we see any child with symptoms of Covid-19, we will contact you immediately so that they can be collected and taken home.
- Our multi-function room (where we usually house Breakfast Club) is now set up as the designated room for unwell children.

- If your child becomes unwell during school with symptoms that could be Covid-19, then a first aider will be called, will put on PPE, and will escort your child to the multifunction room and make sure they are well looked after.
- You will be asked to collect your child from the exterior door to the multifunction room.
- We will inform the helpline, and will ask you to do the same, and follow their advice.
- The multifunction room will be deep cleaned after use.
- We will not be taking any chances, so do expect to be called if your child has any symptoms. If your child has a fever or any other medical condition that could be mistaken for Covid-19 symptoms, do let us know.

I'm not sure if my child will attend or not...

- The Education Minister made it clear that attendance at school will not be followed up at this time in the usual way, and so there is more flexibility than usual on this.
- Despite the changes we have had to put in place at school, we believe that it will be really positive for children to come back to school, and not just in terms of their learning- friendships, routine and structure are all so important to children, and of course we will be focussing on a lovely end to their time at La Moye and preparation for secondary school transition.
- There are children that have medical conditions, or live with people that have medical conditions, where parents may be unsure. The best advice is to contact your GP and ask for guidance. Advice is changing rapidly, so it is highly likely that advice you were given in March is now completely out of date!
- **Please let us know if you are NOT planning to send your child back to school next week**, as this will support our planning. We fully appreciate you might change your mind, but this will give us an indication of the numbers to expect on Monday.

What will my child be doing at school?

- Our focus will be on your child's well-being initially. There will be lots of activities to support your child's reintegration into school. We recognise that some children may have worries or be anxious about returning to school, or about the way their world has changed since Coronavirus has hit. We will support them with this.
- Our ELSA staff will be on hand to support as needed.
- There will be no pressure! There will be a balance between learning tasks and work to support your child's well-being.
- We are formulating a transition plan with Les Quennevais- more details will follow.
- When they are ready there will be a focus on ensuring the children's learning is up to speed, ready for the transition to Year 7. This will mean a focus on core skills in English and Maths primarily.
- We will be using the outdoors a lot for lessons- not just for PE!
- There are some great ideas being developed, such as Art Therapy, and we will be including some of these as we see fit to support the children during this re-integration period.

Drop Off and Pick Up Times

- Children are welcome to cycle and walk to school as normal. However, they must aim to arrive at the designated time, and not arrive earlier.
- Children in Mr. Steigenberger's class will need to arrive at 8:45 and leave at 3:15.
- Children in Mr. Walter's class will need to arrive at 8:30 and leave at 3pm.
- On arrival, they will be allocated into their 'bubble' on the first day, and after that, will make their way into the classroom they are working in.

What do I need to remember for next week?

- Children should wear their own clothes. Sensible, comfortable clothing suitable for outside play and activities. Each child should also bring a pair of trainers to change into if needed. This will enable you to wash their clothes each day.
- PE kit to be worn on Tuesdays and Thursdays as normal.
- Children bring to school a water bottle, a healthy snack and a packed lunch.
- Please apply sun cream before school. A sun hat is encouraged.

- Children should bring in their own resources and equipment, these will include pencils, pens, scissors, glue stick, rubber, ruler, sharpener and pencil colours. Sharing of resources between children will not be permitted. We will provide resources if they cannot bring in something that they need.
- Please can children have their own individual reading book if possible.
- Make sure your child has any medication they need, e.g inhalers. Let us know if your child is taking any other medication.
- Please let us know if your child has hay fever or any other medical condition that could be mistaken for Coronavirus symptoms.
- Children are able to bring their own sanitiser and tissues if they prefer.

We are looking forward to our first period of re-opening and hope that this will be a positive and smooth experience for everyone.

Apologies for the amount of detail in this letter, but we felt it was important to explain things as clearly as possible. If you have any questions please do contact either myself or one of the Year 6 teachers.

With kind regards,

A handwritten signature in black ink, appearing to read 'J Baudains', with a stylized flourish at the end.

Mr. J. Baudains,
Headteacher